Creating Note Cards in Noodlebib

In research writing, you will borrow the words and ideas of other writers to add authority to your research and provide strength for your arguments. Good writers use the strategies of paraphrasing and quoting to blend source information with their own ideas and avoid plagiarizing.

SELECT A SOURCE TO BEGIN

- Select a source to begin taking notes. Starting with your simplest source can be helpful in developing a basic understanding of the topic. Take as many relevant notes as you can from the first source; then move on to the next source to find new and different information. Remember the notes you select should help answer your thesis question and fit within any content requirements/guidelines given by your teacher
- Launch your note card from the SOURCES page
- Choose a source and click “NEW” underneath the word NOTECARDS

IN THE NOTECARD SCREEN, FOLLOW THESE STEPS:

1. Give your note card a title that pinpoints what the fact is about
2. Copy and paste the text you plan to use from your source directly into the DIRECT QUOTE box
3. Decide if you want to use a quote or a paraphrase. How do you decide?

<table>
<thead>
<tr>
<th>DIRECTION QUOTATION</th>
<th>PARAPHRASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>The exact words of the author, copied word for word and enclosed in quotation marks</td>
<td>Reworking/rephrasing the source’s ideas, words, phrases &amp; sentence structures in your own words</td>
</tr>
</tbody>
</table>

Use when you want to...

- Highlight original wording that is particularly eloquent or powerful – and your paraphrase just may not compare
- Add the power of an author’s words to support your argument
- Disagree with an author’s argument
- Compare and contrast points of view

Use when you want to...

- Take the opportunity to further reflect on and process the information
- Ensure that it is your voice presenting the information
- Avoid overusing direct quotes in your paper. It is important that your voice is heard!
If you plan to use a quote

- add quotation marks to the beginning of the quote and the end
- add an in-text citation at the end of the text

If you plan to use a paraphrase

- put the information into your own words in the PARAPHRASE box
- add an in-text citation at the end of the text
- delete the text from the DIRECT QUOTE box since you don’t need it now

4. In the MY IDEAS box, add your thoughts ABOUT the information you just quoted/paraphrased. REMEMBER - you can’t plop a fact into a paper (quoted or paraphrased) without explaining how it proves your thesis (i.e. argument)

5. Proofread your note card for grammar/spelling errors

IMPORTANT:
When you are creating note cards about birth dates and death dates, you may not have many thoughts or any ideas to add. You have to use your best judgment depending on the information.

SAMPLE: QUOTE, PARAPHRASE and MY IDEAS

Quote:
"The music Motown created, which symbolizes coming-of-age and celebration, is timeless and still important to many. Motown placed African-Americans firmly in the pop music pantheon and created a new sound that appealed to people of all races" (Nantais 15).

Paraphrase:
The love for Motown music transcended color and race, and made African Americans an integral part of the pop music genre. Motown’s music featured upbeat themes of happiness and growing up, which continue to be popular generation after generation (Nantais 15).

My Ideas:
In a time of hatefulness and fear, it was happy pop music that successfully brought people together, and continues to be loved today by people from all walks of life.